



The University of Akron School of Law

Application for Visiting Graduate Enrollment

This application is for graduate students seeking to enroll on a visiting basis at The University of Akron School of Law to receive credit toward a graduate degree (not a law degree).

Section 1: Applicant Information

I plan to enroll in law courses during the Fall Spring Summer term of the year _____.

Prefix: _____ First Name: _____ Middle Initial: _____ Last Name: _____

Previous Name(s): _____

Social Security Number: _____ Date of Birth: _____

Gender: Female Male

Section 2: Contact Information

Email Address: _____ Alternate Email Address: _____

Mobile Phone: _____ Current Phone: _____ Permanent Phone: _____

Permanent Address: _____ County (**Ohio only**): _____

City: _____ State: _____ ZIP/Postal Code: _____ Country: _____

Current Address: _____ County (**Ohio only**): _____

City: _____ State: _____ ZIP/Postal Code: _____ Country: _____

Emergency Contact Person (**Last Name, First Name**) _____ Relationship: _____

Emergency Contact Address: _____

City: _____ State: _____ ZIP/Postal Code: _____ Country: _____

Emergency Contact Mobile Phone: _____ Emergency Contact Home Phone: _____

Section 3: Residency and Citizenship Information

City of Birth: _____ State of Birth: _____ Country of Birth: _____

Ohio Residency Status: Ohio Resident Nonresident Date Ohio Residency Established: _____

Ohio County of Residency: _____

Immigration Status: _____ Date Immigration Status Received: _____

Country of Citizenship: _____ Native Language: _____ Visa Type: _____

Visa or Alien Registration No.: _____ Date Visa or Alien Registration No. Received: _____

Section 4: Colleges and Universities Attended

1. School Name: _____ City: _____ State: _____
Major/Program: _____ Degree Received: _____
Attended From: _____ To: _____ Graduation Date: _____

2. School Name: _____ City: _____ State: _____
Major/Program: _____ Degree Received: _____
Attended From: _____ To: _____ Graduation Date: _____

3. School Name: _____ City: _____ State: _____
Major/Program: _____ Degree Received: _____
Attended From: _____ To: _____ Graduation Date: _____

If you have attended more than three colleges or universities, please list them on an attachment to your application.

Section 5: Employment, Professional, and Military Service Information

Employer Name: _____

Job Title: _____ Employment time: Full-Time Part-Time

Employer Address: _____

City: _____ State: _____ ZIP/Postal Code: _____ Country: _____

Are you licensed to practice law? Yes No

If so, where are you licensed (state/province, country)? _____

Military Service: _____

Section 6: Character and Fitness

All law schools are obligated to ensure that their law students have the necessary fitness and character to be lawyers. **If you answer any of these questions affirmatively, you must provide an explanation, which must include the information outlined on the next page, along with this application for admission.**

You have a duty to be truthful and accurate as well as a duty to reveal all information even if you do not have complete documentation. You need to disclose details of the result of any criminal charges. Even if the charges were dismissed, adjudication was withheld, a conviction was reversed, a conviction was set aside, a conviction was **vacated**, a conviction was **expunged**, or the **record sealed**, you **must** provide disclosure. Contrary advice by legal counsel does not exempt you from this requirement. The charges of driving under the influence of alcohol, driving under the influence of drugs, and reckless driving must be disclosed as criminal charges.

Your answers to these questions are confidential and are you are under a **continuing obligation** to notify the Admissions Office of any changes in your answers to these questions up until the time of your enrollment. Once enrolled, you are under a **continuing obligation** to notify the Assistant Dean of Admissions of any changes in your answers to these questions.

1. Yes No Were you ever on **disciplinary** (non-academic) probation; have you ever been charged with, penalized for, or adjudicated guilty of a violation of a college or university honor code; or have you ever been suspended or dismissed from any educational institution?
2. Yes No Are there any **disciplinary** (non-academic) charges from any educational institution pending against you?
3. Yes No Have you ever been the subject of disciplinary action for **plagiarism** at **any** educational institution?
4. Yes No Have you been arrested, formally accused, cited, fined, posted bail, subject to a restraining order, or ordered to do community service for the violation of any law?
5. Yes No Are there any criminal charges pending against you?
6. Yes No Have you ever been the subject of a court martial hearing, dishonorably discharged from military service, or administratively separated from military service with other than an honorable discharge?
7. Yes No Have you ever been involuntarily separated from a job?
8. Yes No Have you ever been sued for a non-criminal act that was alleged to have been intentional?
9. Yes No Have you ever been subject to disciplinary action by a licensing board or professional association, or had **any** license denied, suspended, or revoked?
10. Yes No Was your application to take a bar examination ever denied, delayed, or questioned?

Section 6: Character and Fitness (Continued)

If you answered “Yes” to any of the questions on the previous page, please submit a **DETAILED** statement that includes the following information (please be as **SPECIFIC** as possible):

1. Date of incident and your age at the time of the incident
2. Parties involved
3. Description of incident
4. Result (expunged, dismissed, probation, arrest, incarceration, etc.)
5. Degree of misdemeanor or felony and code section (Ohio Revised Code or other state or city code involved)
6. Photocopy of official court documentation, if applicable
7. Information related to post-sentence events (pardon, etc.)

Vague statements are NOT acceptable. Failure to fully disclose may result in dismissal from the School of Law.

Moving and Nonmoving Traffic Violations

1. Yes No Have you ever been cited or fined for any moving or nonmoving violations (e.g., speeding tickets, traffic accidents, parking tickets, etc.).
2. Yes No Were any drug or alcohol-related?
3. Yes No Did any result in the suspension of your driver’s license?
4. Yes No Did you ever **FAIL TO PAY** any of the resultant fines or ever **FAIL TO FULFILL** any of the requirements that arose from these violations?

If you answered **YES to QUESTION 1 ONLY**, please submit a statement summarizing minor moving and nonmoving violations. **For example**, “I have been driving for XX years and have received approximately X parking tickets and X speeding tickets. None of these were drug or alcohol related, nor did any result in the suspension of my driver’s license. All of these incidents resulted in minor fines, all of which were paid promptly.”

If you answered **YES to QUESTION 1 AND ONE OR MORE OTHERS**, please provide **detailed statements** describing each incident that would require you to answer “yes” to these questions. Structure your statements according to the seven points enumerated at the top of this page.

Section 7: Additional Required Information

Cover Letter

Your cover letter should explain in detail your reasons for seeking visiting status at The University of Akron School of Law and **list the exact classes in which you wish to enroll**. Your cover letter should not exceed two pages in length (typed and double-spaced). See www.uakron.edu/law/curriculum/registration.dot for the current schedule of classes.

Educational Documentation

Before you may enroll as an audit student, you must submit an original, official transcript from every college or university you have attended, whether or not you were awarded a degree. The transcripts must be sent directly from the registrar’s office to our admissions office.

Letter of Permission

Your application must be supported by a letter from your dean or department chair granting you permission to take **specific** courses (the courses must be mentioned by name in the letter) for graduate credit. The letter must be sent directly from the dean or department chair to our Admissions Office

Section 8: Certification

I certify that to the best of my knowledge the information herein is true. I understand that any misrepresentation of facts on this application could be cause for refusal of admission, cancellation of admission, or suspension or dismissal from the University if discovered subsequently. I acknowledge that I have a continuing duty to inform the School of Law as to any relevant information or change in circumstances that relates to any of these questions of which I became aware after the date of my signature below. In accordance with 20 U.S.C. Section 1232 (g), et. seq., of the Family Educational Rights and Privacy Act of 1973, I hereby authorize each school or college that I have attended, and the officers and faculty thereof, to make available all my educational records and personally identifiable information contained herein concerning me to the officers and faculty of The University of Akron School of Law.

Date

Signature

Please print and mail your completed application form and any accompanying documents to the following address:

The University of Akron
School of Law Admissions Office
Akron, OH 44325-2901

PLEASE DO NOT EMAIL THIS APPLICATION FORM TO THE SCHOOL OF LAW. THIS APPLICATION CONTAINS SENSITIVE PERSONAL INFORMATION, AND EMAIL IS NOT A SECURE TRANSMISSION CHANNEL.

PLEASE KEEP A COPY OF THIS APPLICATION FOR YOUR RECORDS.