

The University of Akron  
 Staff Employee Advisory Committee (S.E.A.C.)  
 Minutes of 11-15-2012  
 Student Union Room 314

**Members and Attendance**

Stephanie Baker	2012-2015	Present
Matt Bungard	2012-2015	Present
Cheryl Collins-Slusarczyk	2010-2013	Present
Mary Dingler	2009-2012	Present
Emily Fillmore	2012-2015	Absent with notice
Debbie Gannon	2012-2015	Absent with notice
Nancy Homa	2009-2012	Present
Lissia Gerber	2010-2013	Absent
Megan Hampshire	2012-2014	Present
Julie Harhay	2011-2014	Present
Amy Haynes	2011-2014	Absent with notice
Shelly Keller	2011-2014	Absent with notice
Kenn Lindeman	2011-2014	Present
Margo Ohlson	2012-2015	Present
Deanne Reynolds	2011-2013	Present
Cynthia Richey	2012-2013	Absent with notice
Jeanne Semilia	2011-2014	Present
Michael Spayd	2012-2015	Present
Laura Spray	2012-2015	Present
Peggy Walchalk	2010-2013	Present

**Regular meetings scheduled on third Thursday of each month at 12:30 p.m.**

Meeting called to order at 12:30 p.m.

**I. Agenda Topics**

- 1.) **Approve October minutes** – Nancy Homa motioned approval of the October minutes as written. Julie Harhay seconded the motion and all were in favor.
- 2.) **By-Laws** – Laura Spray sent the modified rule to General Counsel.
- 3.) **United Way** – Emily Fillmore announced the current *RooNited* Campaign total is at \$142,000. Although participation in the campaign was low, the dollars collected went over the anticipated amount. She said the kickoff luncheon turned out great with an increased attendance from last year’s event.
- 4.) **Treasurer Update** –Julie Harhay announced that the University has cut budgets. SEAC will receive \$1,620 bringing the balance to \$3,232.95. After subtracting the OSCHE dues and travel expenses our current budget is \$2,250. Cheryl suggested we ask departments for financial support to host the OSCHE conference in April, 2013.

5.) **SEAC ideas/timeline** – Cheryl provided a list of previously suggested ideas and timelines for future programming. The following items were discussed.

- Campus staff meeting. Laura Spray will chair this subcommittee consisting of Mary, Kenn, Megan and Jeanne. It was agreed that the meeting will take place after the monthly SEAC meeting scheduled for Thursday, January 17, 2013.
- Akron Aeros game/outing - Julie Harhay will chair this subcommittee.
- Springfest. Members agreed to omit this option from the list. It was determined that interested volunteers can sign up individually.
- Scholarship Initiative. Debbie Gannon to chair this subcommittee. The topic will be tabled for discussion at the December SEAC meeting. Laura noted that only full time and non-bargaining staff are represented by SEAC. She questioned if part time staff would be eligible to receive any scholarship award. She will check for clarification.
- Awards/Recognition of Staff. Cheryl said she will ask Shelly to check with HR on any ideas that might be planned for 2013. Laura volunteered to check as well.
- Newsletter. The members agreed this is a good way to communicate SEAC's role and what we offer. Jeanne Semilia to chair this initiative. She suggested others help by writing stories about their colleges/departments. The idea of featuring a staff member as a spotlight was agreed. Megan, Peggy, Deanne, and Michael volunteered to help.
- Welcome Team/Orientation. Michael Spayd offered to chair this subcommittee. Kenn offered to help. Michael will begin the process by preparing a welcome e-mail.

Due to budgeting constraints the members agreed to omit the name badges, flyer/brochure, and fundraiser efforts.

6.) **OSCHE** – Michael provided the members with a recap of the recent meeting held in Columbus. The chancellor discussed the state wide issues, the initiatives and retention vs. enrollment decrease, and amount of time to get a degree. OSCHE is ready to begin a recruiting event to inspire other Ohio schools to join. Michael is on this committee.

Julie announced that she is moving forward with the arrangements for hosting the April meeting. The meeting will take place at Quaker Square. She stated that usually 20-25 off campus people attend the meeting as well as the SEAC members on campus. Julie said she will work on the projected budget to host the event.

7.) **Constituent Issues** – no report.

8.) **University Council** – A copy of the suggested by-laws was provided earlier via e-mail. Members were asked to review and provide any feedback by November 21, 2012.

Cheryl announced that there are two SEAC vacancies within the UC standing committees. She stated that Eric Mundy resigned from the Information and Technology committee. She suggested sending an electronic request to seek interest in serving in this position.

The other vacancy is with the Research committee. After discussion Margo Ohlson volunteered to serve in this capacity.

9.) **Old Business/New Business** – no report.

Mary Dinger motioned to adjourn the meeting. Stephanie seconded the motion. The meeting adjourned at 2:01 p.m.

Next scheduled meeting: **Thursday, December 20, 2012 – Student Union Room 314**

Submitted by: Peggy Walchalk, SEAC Secretary 2012-2013

