

Physical Environment Committee Minutes

February 20, 2020

2:38 pm – 3:56 pm

Lincoln Building Third Floor Conference Room

MEETING CALLED BY	Shawn Stevens
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Shawn Stevens
NOTES SUBMITTED BY:	Dorothy Gruich

Members

Name	Constituent Group	Term End Date	
Marilia Antunez	Faculty Senate	2019-2022	Excused
Kayla Bouchard	USG	2020	Excused
Malik Elbuluk	Faculty Senate	2019-2021	Present
Max Fightmaster	SEAC	2021	Present
Dimitria Gatzia	Chairs/School Directors	Continuous	Present
Dorothy Gruich - Secretary	CPAC	2021	Present
Sarah Han	GSG	2019-2020	Present
Craig Menzemer	Deans	Continuous	Present
Stephen Myers	Administrator	Continuous	Present
Mark Okocha	USG	2019-2020	Present
Lisa Sabol	CPAC	2019-2020	Absent
Derek Schwarz	GSG	2019-2020	Via conference phone
Shawn Stevens - Chair	SEAC – at large	Continuous	Present

Guests

None

Minutes Approval

DISCUSSION	Minutes from January 23, 2020 were unanimously approved.
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General Discussion

- Agenda and January minutes were approved unanimously.
- USG raised the concern regarding vehicles driving on and through campus, including within university crosswalks and pedestrian areas. The committee discussed PFOC's internal policy on authorized vehicles and agreed that a reminder needs to be sent to all departments that use buggies and other vehicles. The committee recommended that anyone observing a vehicle driving poorly or an unauthorized vehicle on campus, to please take a photo and report to x7123. A reminder regarding the policy and what someone should do will be sent to the Email Digest and Zipmail.
- The committee discussed the possibility of creating a simple web page for reporting classroom issues, such as broken furniture, repairs needed, etc. If possible, this could also be accessed from the new UA app to increase reporting. The committee will consult with the web team regarding the logistics.
- General updates from Stephen Myers:
 - Repairs are still being made to the bridge
 - Work on the new baseball field scoreboard continues. Privately funded stands are in the design phase.
 - The kick-off meeting was held for the campus surveillance upgrade.
 - An architect has been selected to design a new track. Funding is still needed for the actual work to begin in the summer.
 - Medina labs have been completed.
 - Drawings are complete for the 1st floor HVAC in the Roadway Building.
 - Meetings to discuss renovations to the Bierce Library restrooms are ongoing.
 - Work on the vault will begin early March, though most will take place after April 15 when the university changes over from heat to AC.

Meeting adjourned at 3:48 pm

Next Meetings – 3/19/20, 4/16/20