

# Talent Development & Human Resources

MINUTES

APRIL 20, 2020

3:00 PM

WEBEX

<b>MEETING CALLED BY</b>	Mary Jo MacCracken
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>PRESIDER</b>	Mary Jo MacCracken
<b>NOTE TAKER</b>	Peggy Walchalk
<b>ATTENDEES</b>	<p><b>Members in attendance:</b> Laura Conley, Liz Erickson, Renata Janosi, Mary Jo MacCracken, Sarah Kelly, Melanie McGurr, Jonathan Minnich, Joe Minocchi, Christopher Peters, and Peggy Walchalk</p> <p><b>Absent with notice:</b> Chathumadavi Ediriweera, Brittany Hartman, and Rachel Kaey-McVay</p>
<b>Agenda topics:</b>	
<b>3:00 P.M.</b>	<b>CALL TO ORDER</b> <span style="float: right;"><b>MARY JO MACCRACKEN</b></span>
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>Mary Jo MacCracken called the meeting to order.</li> <li>The proposed April meeting agenda was approved.</li> <li>Members reviewed the February 13 and March 30, 2020 meeting minutes. Both documents were approved as written.</li> </ol>
<b>3:15 P.M.</b>	<b>OLD BUSINESS</b> <span style="float: right;"><b>MARY JO MACCRACKEN</b></span>
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>The recommendation regarding the Holiday Hours topic submission was voted and approved. Peggy will forward the recommendation to the UC Executive Committee for their consideration.</li> <li>There were no updates regarding the Bullying Policy, Succession Planning or Strategic Planning as the COVID-19 concerns are causing delays.</li> </ol>
<b>3:30 P.M.</b>	<b>NEW BUSINESS</b> <span style="float: right;"><b>MARY JO MACCRACKEN</b></span>
<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>Members discussed the <a href="#">Linked-In Learning</a> training available and accessible through My Akron. Chair MacCracken encouraged members to visit and view the training through this link prior to our next scheduled meeting.</li> <li>A discussion was held regarding succession planning. Liz Erickson stated her concern as many faculty members are planning to leave UA this summer. Sarah Kelly confirmed that (47) faculty will be leaving effective May 31, 2020. Liz offered to speak with her department chair and Sarah Kelly offered HR's assistance in researching and preparing a possible Transfer of Knowledge form that could be considered. Melanie also offered to reach out to the department chairs. This topic will be tabled for further discussion at our next scheduled meeting.</li> </ol>

3:46 P.M.

ADJOURN

MARY JO MACCRACKEN

**DISCUSSION**

1. Next meeting is scheduled for May 18, 2020 at 3 p.m. (location TBD)
2. Meeting adjourned at 3:46 p.m.